

Job Title: Learning Intern

Requisition ID: 2707

Location: Reading, PA, US, 19605

Home-based Position: Yes

Regular/Temporary: Temporary

Job Type: Part-Time

Job Description:

EnerSys is the global leader in stored energy solutions for industrial applications. We have over thirty manufacturing and assembly plants worldwide servicing over 10,000 customers in more than 100 countries. Worldwide headquarters are located in Reading, PA, USA with regional headquarters in Europe and Asia. We complement our extensive line of Motive Power and Energy Systems with a full range of integrated services and systems. With sales and service locations throughout the world, and over 100 years of battery experience, EnerSys is the power/full solution for stored DC power products. We continue to grow in our industry by ensuring all employees possess the following core competencies: customer focused, team player, engaged, ethical, strong communication skills, and works safely.

Job Purpose

Provides general support to Learning team in HR to gain exposure and experience in desired field of study.

Essential Duties and Responsibilities

- Assists in development or sourcing of instructional aids, such as handouts, reference materials or audio/visual support files.
- Maintains records and statistical information on employee training
- Reviews and analyzes student course evaluations
- Reviews and provides feedback on current course content
- Create digital assets for e-learning programs, including animated slides, diagrams, interactive exercises, and assessments using e-learning authoring tools such as RISE and Vyond.
- Field training-related questions by contacting the appropriate team member.
- Support functions for global training including but not limited to:
- Work in the Learning Management System (LMS)
- Proof-reading and editing
- Working with translators and translated content

Qualifications

Basic Qualifications

- Candidate should be a graduate student or enrolled in undergraduate program related to Human Resources, Training, etc.
- The candidate should have an outstanding academic record, excellent organizational, interpersonal communication and written skills, strong quantitative and computer skills.
- Attention to detail
- Bi-lingual / Multi-lingual (Spanish/French/Italian/Polish/Portuguese) preferred but not required
- Superior interpersonal communication skills
- Cultural awareness

General Job Requirements

- This position will work in an office setting, expect minimal physical demands.

EnerSys provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression,

or any other characteristic protected by federal, state or local laws. EEO/M/F/Vets/Disabled

EEO is the Law

EEO is the Law Supplement

Pay Transparency Nondiscrimination

Nearest Major Market: Reading PA